

INCLEMENT WEATHER PROCEDURE

Updated: 2023
Review: 2027

Rationale

There may be occasions (e.g. weather extremes) when it is preferable to provide students with alternate spaces during recess and lunch times. The requirement to provide adequate care and supervision by staff remains.

Procedures

1. The Director of Student Wellbeing (or alternatively any member of the College Executive) will make a decision to adopt the Inclement Weather Procedure.
2. This decision will be communicated to staff and students as early as practical.
3. Student numbers may be reduced in outside areas.

Outside duty staff are therefore allocated to the alternate spaces as per the table below:

AREA	DUTY STAFF
Angela Costello Centre -Downstairs	AC Courtyard Basketball
Angela Costello Centre - Upstairs	AC Centre Soccer
Gymnasium	Inside Gym Basketball
XR Upstairs	XR Upstairs - focus on internal XR area XR Downstairs - focus on external XR area
Catherine McAuley Centre Downstairs/Amphitheatre	CM Centre Front Lawn
Ursula Frayne Learning Commons	UF Learning Commons
Year 12 Common Room	HOY 12

4. PH and CT Staff duty teachers to remain in their general areas. However:
 - PH teacher to monitor students under PH undercover area and any students moving to Admin Centre.
 - CT duty teacher to monitor walkways around CT Centre along with students sitting on the north, outside UF verandah.

5. The Xavier Read gymnasium is usually only open at lunchtime. In the event of inclement weather, the gym at recess time and can be utilised by the relevant students at recess and at lunchtime as follows:

Monday: Years 11/12

Thursday: Year 9

Tuesday: Years 11/12

Friday: Year 8

Wednesday: Year 10

The Oval Duty Teacher will assist with supervision.

6. At the discretion of the rostered duty teacher, students may be permitted access to classrooms. Students will not be permitted to enter rooms in the Technology or Science Learning Areas.
7. Staff who are not rostered or in an office near these designated duty areas may be asked to provide additional supervision and support to the rostered duty teachers.